

Communications Committee Meeting Minutes 10-30-17
Fourth Quarter 2017

Attending: Members: Terry Landers, Ted Smith, Jeff SooHoo
Absent: POA Board Liaison: Kalyan Ghosh; Member: Susie Moffat

This was Jeff SooHoo's first Communication Committee meeting. Jeff is replacing Jennifer Allen on the committee. Jeff has computer experience and will help Susie with the website.

Old Business:

Committee Reports:

- Website (governorsvillage.org) – Susie sent an email report. Susie renewed the GoDaddy domain governorsvillage.org for two more years.
- Welcome Program (governorsvillage.org/about/welcome/) – Terry

We need a new Welcome Ambassador for the **Lake**, Karen Howard is moving. Ellen Miller has volunteered to welcome new homeowners in the Village.

Ambassadors:

Village: Ellen Miller
Park: Mary Anne Hutton
Forest: Ted Smith
Lake: <OPEN>
Townes: Valerie Meicher

In the [third quarter](#) of 2017, our community had [13 properties change ownership](#):

- 2 in the Village
The empty lot at the corner of Fountain & Long has transferred ownership to another builder.
- 2 in the Park
- 0 in the Forest
- 2 in the Lake
- 7 in the Townes

Cumulatively during the first 9 months of 2017, our community had [38 properties change ownership](#):

- 11 in the Village
- 5 in the Park
- 2 in the Forest
- 2 in the Lake
- 18 in the Townes

Welcome Packet currently contains 3 items:

- Governors Village Welcome Letter
- Summary Rules & Regulations
- ARB Request Form

- Photography and event coverage – Ted
Ted is recovering from hip surgery and was unable to attend BooFest. In his absence, Jen Allen took pictures and will provide them for uploading to the website.
- POA Board Liaison – Kalyan
In Kalyan's absence, Ted provided an update from the POA. There will be an election at the upcoming annual meeting on Nov 28. As of now, there is no one running for the Village seat on the POA Board.

Action Items/Updates:

- Welcome Package vis-a vis Talis ... aka Talis communication with Governors Village homeowners & residents. At the Q2 Communications Committee meeting, we discussed the issue that homeowners do not necessarily know what they need to do to make sure they can receive emails from Talis. After that meeting, we provided Talis with our proposal for how to insure that new homeowners know what they need to do to make sure they are properly setup to receive Talis emails; and what to do when their email address changes.

Talis has not yet implemented our proposal and has requested that we be patient, as many things are changing. They just recently moved to a new system for keeping homeowner data and will be going live with a new website at the beginning of the year. These changes may affect how emails are sent.

- Welcome Package contents
We have removed all Talis generated materials from the Welcome Packet due to concerns of not having up-to-date or consistent materials. Talis has the responsibility to make sure that all new homeowners receive the Talis welcome information via the US mail.
- Follow up about reaching out to Townes of Governors Village Home Owners/Residents
We had wanted to have someone who lives in the Townes join us on the Communications Committee. Adele McLean is on the Townes Board, and is the director on the POA Board from the Townes. Adele has tried to find someone from the Townes to become a member of the Communications Committee, but has not been successful.
- Governors Village Neighborhood Grounds Communication
Jennifer Allen wanted to get involved with the Village Neighborhood Grounds Committee, but was unable to connect with anyone. Since Jennifer Leonard has moved out of Governors Village, Ted suggested that Jennifer Allen contact Wes Weaver as he is the POA Director from the Village neighborhood.

New Business:

- Cliff Simpson attended the October 25 meeting with the Chatham County Sheriff's Office and has written up a summary for posting on the website.

Respectfully submitted,
Terry Landers, for Susie Moffat